



# Brookwood Banner

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**September 8, 2020**

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***Welcome to the 2020-2021 school year from your Leadership TEAM!***

Welcome to all of our returning students, parents, families and staff! Welcome to all of those who are new to our Brookwood School Community. We look forward to getting to know you!

As we look toward the future in education, it gives me great pleasure to bring my many years of experience in both Public and Christian school settings to the Brookwood community. As an educational leader, I am passionate about fostering collaboration, innovation, respect and trust. I look forward to building relationships with students, staff and parents at Brookwood, as we all work together - "*Striving to be the best we can be!*"

At Brookwood School, we are committed to activating Parkland School Division's Vision and Mission:

*Vision: "Our students possess the confidence, resilience, insight and skills required to thrive in, and positively impact the world."*

*Mission: "We assure supportive learning environments, meaningful experiences and healthy relationships that create opportunities to develop resilience, to gain diversity in perspectives and to achieve enduring success." As a school and school division, our ultimate goal is ... "student success and well-being".*

As a staff, we are dedicated to providing opportunities for students to achieve academic success and to be respectful and kind members of our community. Students, we believe it's important for you to ... *"Respect Yourself, Respect Others and Respect Our Space"*. In addition, *"Remember, there's no such thing as a small act of kindness. Every act creates a ripple with no logical end."* (Scott Adams) It's going to be a great year at Brookwood!

Please feel free to email [kstridegoudie@psd70.ab.ca](mailto:kstridegoudie@psd70.ab.ca) or call me (780 962-3942) at any time with accolades, comments, questions, and concerns. I am excited to be your Principal!

**Karen Stride-Goudie**  
**Principal**

Welcome to a new and exciting year at Brookwood School! I would like to extend a warm welcome to all of our students, families, and staff as we embark on the 2020 - 2021 school year together. It is with great honor and enthusiasm that I join the administrative team with Karen Stride-Goudie to serve Brookwood as Assistant Principal. In my 19 years at Brookwood School, I have been fortunate to be part of a collaborative team of Mainstream and Maranatha Christian Program staff who truly strive to be the best that we can be! I am passionate about student success and wellness, preparing our students for a bright future, and building effective relationships within our Brookwood community.

Please feel free to email [rmcintyre@psd70.ab.ca](mailto:rmcintyre@psd70.ab.ca) or call me (780 962-3942).

**Rosanne McIntyre**  
**Assistant Principal**

## Student Absences

Parents can email [brookwoodabsence@psd70.ab.ca](mailto:brookwoodabsence@psd70.ab.ca) at any time to notify us of the absence, or call the school at 780-962-3942 and talk to Nicole or Shannon or leave a message on the answering machine.

When a student is marked Absent-Unknown parents will receive an automated phone call and email from our computer-generated voice asking you to notify the school of the whereabouts of your child. Students marked Absent-Known will not receive a call or email. The recording will prompt you to call or email the school to confirm the absence. Currently, calls will go out at 9:15 and 1:10 for morning and afternoon attendance respectively.

## Medical Concerns /Severe Allergies

Please notify the school as soon as possible if your child has a medical condition or severe allergy that may require medical attention. Should your child require medication to be administered, a Request for Assistance to Administer Medication form will need to be filled out in the office in advance. This form requires that it be endorsed by your child's physician. All medications and inhalers stored in the office need to be clearly labeled with the child's name and any special instructions. Thank you for helping us to keep your child safe.

Under the current Board of Education Policy, staff members cannot dispense medication to students unless the Request for Assistance to Administer Medication form is fully completed and returned to the school and parents have contacted Mrs. Stride-Goudie (Principal) or Mrs. McIntyre (Assistant-Principal) to ensure the terms of division policy are met. Staff members are put at risk if the policy is not adhered to. **A new form must be completed if the student changes schools, or when the student's condition or medication changes.**

## Peanut/Nut Allergies

### MEDICAL DANGER - ANAPHYLAXIS

**Some of our students have life-threatening allergies to nuts.** The only way to ensure a safe environment for these children is to try and make our school NUT-AWARE. To do this we need everyone's co-operation. Please check the ingredients of all foods your children bring to school. Coconut is not a nut and does not pose any risk. In a classroom setting, cross-contamination is the greatest risk from this type of allergy. Cross-contamination is when a few crumbs from one child's snack are dropped and then picked-up by an allergic child. A small amount can kill. It is difficult at the best of times to get children to eat healthy snacks, however, we hope you will appreciate the seriousness of this condition and that you will assist us at the school in our efforts to create as safe an environment as possible. With your co-operation, we can minimize the risk of an allergic reaction. Anyone wishing further information about this type of allergy may contact the school library to sign out information videos on anaphylaxis. We appreciate families who assist us by not sending products to the school. We have a number of students with anaphylaxis at Brookwood School.

Note: Our procedure is in accordance with Parkland School Division's Administrative Procedure AP 319 - Life Threatening Allergies, as well as, the Canadian School Boards Association's recommendations as outlined in "Anaphylaxis: A Handbook for School Boards".

We must try to contain the possibility of spreading protein residue throughout the school, as this presents a deadly risk to our students with Anaphylaxis. (Example: A student with peanut butter residue on hands may touch a ball, or a computer keyboard, and unknowingly spread the residue to a child with severe allergy).

**THANKS FOR YOUR COOPERATION WITH THIS IMPORTANT SAFETY ISSUE!**

## **Dogs/Pets on School Grounds**

We ask that you please do not bring dogs or other pets onto the school grounds. There are a few of reasons for this:

1. We have students and staff who suffer from pet allergies (some severe) and wish to ensure that they are not put in dangerous or uncomfortable situations.
2. We have students who are afraid of animals, especially dogs, and this can raise the level of anxiety to uncomfortable levels in these students.
3. Given the large number of students at Brookwood (over 500 for 20/21) we also worry about pets being overwhelmed by the sheer number of children who may invade their space.

Thank you for your consideration of our request. Our goal is to ensure the well-being of everyone at Brookwood School.

## **Volunteer Program**

We value the work that our volunteers do at Brookwood School. Annually, we logged approximately 3,500 volunteer hours! That is outstanding. Please know we are working together as a staff to ensure Brookwood School is following the guidelines set out by Dr. Deena Hinshaw, Chief Medical Officer of Health, and the Government of Alberta. Please take some time to read through the following Parkland School Division - CoVid-19 Protocol documents prior to the beginning of school.

[Visitor Entry Protocol for PSD School Sites](#)

## **School Council**

Our next School Council Meeting is scheduled for Monday, September 21 at 7pm via Google Meet. All Brookwood parents are members of School Council and are welcome to attend. Please watch for the link closer to the date.

## Brookwood Code

Students at Brookwood School are familiar with and use the Brookwood Code to guide the way they conduct themselves inside and outside of their classroom.

Brookwood Code:



**I will always  
think of the  
other person.**

**Before I say or do something,  
I will ask myself:**

- Will this be helpful?
- Will this be hurtful?

**Be a special person...  
do the right thing!**

## Parking and Student Drop-Off

A designated parking area for visitors is posted near the "drop off" zone.

If you are dropping off a student, **please note - it is a "drop-off" zone only.**

Thank you for following the regulations regarding the bus zone and "wheelchair accessible" parking.

## Student Conduct on School Busses

Parkland School Division No. 70 considers the school bus to be an extension of the classroom and therefore expects classroom conduct to be observed on the bus at all times. For a complete copy of Parkland's Admin Procedure for Bus Conduct, please go to the Parkland School Division website.

## **Inclement Weather**

### **IN & OUT** Signs posted on doors

In the morning, Red, Grey, Grey Portable, Green & Yellow door teacher supervision begins at 8:15 am. Every morning, there will be a sign on each of the entrance doors indicating whether students will remain outside until the bell rings (**a Red - OUT sign**) or whether they will be coming inside due to inclement weather (**a Green - IN sign**). The school Administration will ultimately make the **In/Out** decision based on the conditions outdoors and adhering to the Administrative policy. If it is an indoor (**In**) morning, students will be asked to go to their designated/colored door where they will be allowed to enter and will be directed by teachers to enter their classrooms.

Should inclement weather prohibit playing outside for recess an announcement will be made declaring it an "inside day" and children will play in their classrooms. Recess decisions will be made by the school Administration and would likely happen only on very cold days, days with heavy rain, a significant blizzard or other reasons deemed necessary. Staff on supervision at that time will supervise the students in their classrooms. We ask that parents please honor the **In/Out** entrance signage and also please ensure that their children are **entering the school through their designated entrance doors**. All of this helps greatly with routines and traffic flow.

## **Brookwood's Early Education Classrooms**

Early Education classrooms provide embedded programming for children with severe special needs four mornings or afternoons a week within play-based settings. Teams work collaboratively to meet the individual needs of each child within an inclusive environment.

## **Brookwood School's Maranatha Christian Program**

"Following God's Direction" while supporting the traditional values of Home & Community

The Maranatha Christian Program (MCP) is available to all families who want their Kindergarten to Grade 4 children taught in a non-denominational, spiritually nurturing, intellectually challenging, and disciplined environment.

MCP supports the traditional values of the home by involving students in morning prayers, Bible reading, songs, and weekly assemblies with a Christian perspective. Sustained by Christ's teachings and God's love, students in the program are encouraged to develop binding commitments to their families, neighbors, country, and global community while leading moral, healthy, and productive lives.

**Students:**

The Maranatha Christian Program is available to students who are Kindergarten to Grade 9. The Early Years Program is housed here at Brookwood School. The Middle Years Program, grades 5-9, is housed at Woodhaven Middle School.

Through the MCP Program, students will be encouraged to:

- Treat others with respect and focus on loving God and loving one another.
- Exhibit positive behavior and good work habits.
- Value the importance of community service.

**Parents:**

Parents with students enrolled in the MCP Program will:

- Demonstrate a commitment to the Christian Program and to the school.
- Create fellowship and work cooperatively with teachers to maintain a disciplined learning environment.
- Encourage their child/dren to display positive behaviors at all times.

**Teachers:**

Teachers chosen for the program are those who:

- Support the philosophy of the program.
- Articulate to students and parents the philosophy of Christian living.
- Apply Christian beliefs to instructional programming.
- Place the needs of their students in the center of all their efforts - both in and outside the classroom.
- Discipline students within a Christian context, often involving prayer.
- Help students make links to Christ's teachings in situations where poor choices have been made.
- Encourage students to take pride in what they do and instill in them the belief that they have much to offer the world around them.



# Brookwood Bell Schedules for 2020-21

## Brookwood School Grade K - 4

<i>Buses Arrive</i>	8:15 - 8:25	
<i>Bell</i>	8:30	
<i>Registration</i>	8:30	8:40
<i>Announcements/O'Canada</i>	8:40	8:45
<b>Block 1</b>	8:45	9:15
<b>Block 2</b>	9:15	9:45
<b>Block 3</b>	9:45	10:15
<i>Staggered Recess</i>	10:15	10:30
	10:25	10:40
<b>Block 4</b>	10:40	11:10
<b>Block 5</b>	11:10	11:40
<b>Block 6</b>	11:40	12:10
<i>Lunch/Recess</i>	12:10	12:30
<i>Recess/Lunch</i>	12:35	12:55
<i>Registration</i>	12:55	1:00
<b>Block 7</b>	1:00	1:30
<b>Block 8</b>	1:30	2:00
<b>Block 9</b>	2:00	2:30
<b>Block 10</b>	2:30	3:00
<b>Dismissal (Bus)</b> <b>Staggered K, 1 and 2</b>	3:00	3:00
<b>Staggered Dismissal</b> <b>Gr. 3 &amp; 4</b>	3:05	
<i>Buses Leave</i>	3:15	



## Brookwood School Early Education Classes

<i>Morning EE Classes</i>	Mon - Thurs	
<b>Programming starts</b>	<b>8:15</b>	
<b>Programming ends</b>	<b>11:15</b>	
<i>Afternoon EE Classes</i>		
<b>Programming starts</b>	<b>12:15</b>	
<b>Programming ends</b>	<b>3:15</b>	



# Brookwood Staff List

We have the following staff in place for the 2020-2021 school year.

## Early Education:

*Katia Reid*  
*Jessica Liddell*

## Kindergarten:

1. *Michelle Nachai*
2. *Jaime-Lynn Younghans (online)*
3. *Jaqueline Fitzgerald MCP*

## Grade One:

1. *Janelle Dane*
2. *Andrea Sandhu*
3. *Lisa Semeniuk*
4. *Jolee Simmons-Kulak - MCP*
5. *Lisa Shurnaik - MCP*

## Grade Two:

1. *Mary Harrison*
2. *Angela Rachuk (online)*
3. *Sarah Jensen*
4. *Darcy Borkofsky – MCP*
5. *Cheryl Eidick/Brenda Carlson – 2/3 MCP*

## Grade Three:

1. *Donna Ainslie-O'Connor*
2. *Melissa Krivoshein*
3. *Jenny C. – MCP*
4. *Julie Robinson*
5. *Cheryl Halpin (online)*

## Grade Four

1. *Glenn Maxwell/Stuart Robson*
2. *Stephanie Carrozza – MCP*
3. *Jaela Fiala*
4. *Jannie Van Netten - MCP*
5. *Jeff MacKay*
6. *Stephanie Jenkins (online)*

## Administration

*Karen Stride-Goudie*– Principal  
*Rosanne McIntyre*– Assistant Principal &  
Inclusive Education Lead

## Community Support Worker

*Susan Weisenberger*

## Music

*Shauna Stewart* (Grade K - 4 Music)

## Support Staff:

### Office Staff

*Shannon Brushey* (Head Secretary)  
*Nicole Patras* (Assistant Secretary)

### Learning Commons (Library)

*Kathy Schoepp*

### Educational Assistants

<i>Rachelle Morgado</i>	<i>Darlene Percy</i>
<i>Cathy Wickware</i>	<i>Melanie Ahlberg</i>
<i>Suzanne Herbert</i>	<i>Tanya Smith</i>
<i>Charlene Schaefer</i>	<i>Donna Dickson</i>
<i>Sherry Stypula</i>	<i>Jennifer Lloyd</i>
<i>Lorraine Redl</i>	<i>Ogechukwu Morah</i>
<i>Brenda Hodgins</i>	<i>Kim Harapchuk</i>
<i>Patricia Oram</i>	<i>Kirsten Graham - EE</i>
<i>Kim Repka - EE</i>	<i>Debbie Kulych - EE</i>
<i>Karley Vandam – SLA - EE</i>	

### Caretaking Staff

*Danny Gendron* – Head Caretaker  
*Connie Trzaska*  
*Donna Chafe*